**Minutes of the Citizens’ Bond Oversight Committee**

**Measure V Moraga School District**

**April 29, 2021**

1. Meeting called to order: 6:33 p.m.
2. Members Present: Nick Carpenter, Stefano Gaudio, Stefanie Galizia, Patrick O’Brien, Kathy Ranstrom, Doug Massa, and Jack Weir

Members Not Present: Greg Norton and Lynnette Gibson

1. Minutes from the prior meeting were approved. Motion: Weir; Second: Massa; All present voted “yea”.
2. There was no public comment.
3. Subcommittee Reports
	1. Audit Subcommittee – Carpenter reported that the subcommittee (Patrick O’Brien and Nick Carpenter) reviewed bond activity between January 1, 2021 through March 31, 2021. He reported that all expenditures were in line with ballot language and that proper internal controls were in place.
	2. Site Inspection – Galizia reported a site inspection was held JM on April 29, 2021. Galizia reported that she toured the new gym and locker room. In addition, she toured the flex space created for PE. She reported that the gym was gorgeous, the new bleachers were amazing, as well as the new basketball hoops.
	3. Annual Report – Ranstrom shared final draft of the annual report and suggested amending the Annual Report to include this visit to JM on April 29, 2021. Motion: Weir: Second: Galizia; All present voted “yea.” She will present the report to the board in June 8, 2021.
	4. Project Cost Review – Gaudio reported that he did not see any cost overages and that all project costs were in line with expectations across all school sites.
4. CBO Parasidis shared the Budget Summary for all projects through 03/31/2021. CBO Parasidis shared that these were draft figures and that they would be finalized during the process of closing the books. CBO Parasidis reported that 94% of the project budget had been committed with a remaining balance of $2,001,431 or 6%.
5. Superintendent Burns shared progress pictures which included classrooms with new desks, in-person learning, new technology and carpet. He shared that all classrooms have been modernized in and out. He reviewed the JM Gym project and that a punch list walk is expected the first week in May. Superintendent Burns reported that three main buildings (Administrative Office, Classroom Building 1 and 2) and the pavilion are remaining projects at JM. In addition, the bus circle is being landscaped over the summer and JM Way will have a significant work relative to ADA accessibility. All are planned to be complete by the beginning of August.

Superintendent Burns provided an update on Los Perales. The district rejected flooring work because the quality of work did not meet expectations. District is in mediation with the contractor to dispute work and the district is in the process of hiring a flooring expert to inspect the floors to see how strong the district’s case is against the contractor. Superintendent Burns assured CBOC that payment would be withheld from the main contractor until this flooring project has been resolved.

1. Next meeting: To be held in September once all projects have been completed. If there are additional funds remaining, the Board may need to discuss how to use the additional funds.

 Meeting adjourned at 7:17pm